

July 8, 2010

MEMORANDUM

TO: WRPC Members and Interested Parties

FROM: Michael R. Moehlman, Executive Director

SUBJECT: Board of Directors Meeting
July 15, 2010

This is to notify you that the next WRPC Board of Directors Meeting is scheduled for Thursday, July 15, 2010, at 7:00 p.m. The meeting will be held at the Withlacoochee Regional Planning Council office, located at 1241 S. W. 10th Street, Ocala, FL 34471-0323.

Enclosed for your review are the following items:

Agenda
Minutes of the May 20, 2010 Board of Directors Meeting
Other Attachments

Please note that if a person decides to appeal any decision made by the Board with respect to any matter considered at the above cited meeting or hearing, he will need a record of the proceedings, and for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

MRM:gr

Enclosures

AGENDA
WITHLACOOCHEE REGIONAL PLANNING COUNCIL
BOARD OF DIRECTORS MEETING
1241 S. W. 10th Street
Ocala, FL
July 15, 2010
7:00 P.M.

- I. CALL TO ORDER Ronald Allen
Chair
- II. INVOCATION AND PLEDGE OF ALLEGIANCE Board Member
- III. WELCOME, INTRODUCTIONS & ANNOUNCEMENTS Ronald Allen
Chair
- IV. ROLL CALL Glenda Roberts
Office Manager/Board Secretary
- V. ADOPTION OF AGENDA Ronald Allen
Chair
- VI. APPROVAL OF MINUTES OF THE MAY 20, 2010
BOARD OF DIRECTORS MEETING Ronald Allen
Chair
- VII. REGULAR BUSINESS

 - A. WRPC 2010/2011 Budget
 - B. Health and Life Insurance
 - C. Tree Removal and Replacement Agreements
 - D. Hazards Analysis Contracts

- VIII. CITIZEN'S INPUT Ronald Allen
Chair
- IX. CHAIR'S REPORT Ronald Allen
Chair

- Next meeting scheduled for Thursday, August 19, 2010, 7:00 p.m. at the WRPC Office in Ocala

- X. DIRECTOR'S REPORT Michael Moehlman
Executive Director
- XI. OTHER BUSINESS Ronald Allen
Chair
- XII. ADJOURNMENT Ronald Allen
Chair

**WITHLACOOCHEE REGIONAL PLANNING COUNCIL
BOARD OF DIRECTORS MEETING**

DATE: May 20, 2010
TIME: 7:00 P.M.
PLACE: Withlacoochee Regional Planning Council
1241 S. W. 10th Street
Ocala, FL 34471-0323

MEMBERS PRESENT:

Maureen McNiff, Municipal Representative
Winn Webb, Citrus County Commissioner
Dennis Damato, Citrus County Commissioner
Joe Meek, Citrus County Commissioner
Avis Craig, Citrus County Governor's Appointee
Joe Johnston, III, Hernando County Municipal Representative
James Adkins, Hernando County Commissioner
Buddy "Walter" Selph, Hernando County Governor's Appointee
Nancy Bell, Levy County Commissioner
Fred Ward, Marion County Municipal Representative
Barbara Fitos, Marion County Commissioner
Mike Amsden, Marion County Commissioner
Ed Abshier, Marion County Governor's Appointee
Martha Hanson, Marion County Governor's Appointee
Ed Kelly, Marion County Governor's Appointee
Ronald Allen, Sumter County Municipal Representative
Richard Hoffman, Sumter County Commissioner
Ed Nowe, Sumter County Governor's Appointee

MEMBERS ABSENT:

Bill Murray, Citrus County Governor's Appointee
Rose Rocco, Hernando County Commissioner
John Druzbeck, Hernando County Commissioner
Pat O'Neal, Levy County Municipal Representative
Danny Stevens, Levy County Commissioner
Stan McClain, Marion County Commissioner
Charlie Stone, Marion County Commissioner
Mary Sue Rich, City of Ocala Municipal Representative
Garry Breeden, Sumter County Commissioner
Richard S. Owen, Non-Voting Ex-Officio Member representing SWFWMD
Glenn Horvath, Non-Voting Ex-Officio Member representing SRWMD
Deborah Getzoff, Non-Voting Ex-Officio Member representing DEP
Randy Welker, Non-Voting Ex-Officio Member representing DOC

OTHERS PRESENT:

Fred Landt, WRPC Attorney (arrived late)
Miki Renner, SWFWMD
Joe Quinn, SWFWMD

STAFF PRESENT:

Michael R. Moehlman, Executive Director
Glenda J. Roberts, Office Manager
David Connolly, Senior Planner

AGENDA ITEM #1 - CALL TO ORDER

Chairman Allen called the meeting to order at 7:00 p.m.

AGENDA ITEM #2 - INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was given by Commissioner Damato and the Pledge of Allegiance followed.

AGENDA ITEM #3 - WELCOME, INTRODUCTIONS & ANNOUNCEMENTS

Chairman Allen welcomed everyone to the meeting and asked that they introduce themselves.

AGENDA ITEM #4 - ROLL CALL

Ms. Roberts called the roll and a quorum was present.

AGENDA ITEM #5 - ADOPTION OF AGENDA

An additional item was added to the Agenda - Item F. Water Supply Plan.

A motion was made by Mr. Damato and seconded by Ms. Bell to adopt the agenda as presented with the addition of Item F. Water Supply Plan. Motion carried unanimously.

**MOTION TO ADOPT
AGENDA**

AGENDA ITEM #6 - APPROVAL OF MINUTES OF THE APRIL 15, 2010 BOARD OF DIRECTORS MEETING

A motion was made by Mr. Kelly and seconded by Mr. Damato to approve the minutes of the April 15, 2010, Board of Directors Meeting. Motion carried unanimously.

MOTION TO APPROVE MINUTES

AGENDA ITEM #7 - REGULAR BUSINESS

A. Tree Removal

Mr. Moehlman explained that the WRPC building has been experiencing an ongoing problem with water on the roof. After consultation with the roofers, it was advised that three large trees needed to be taken down. An estimate of approximately \$5,000 had been received to remove the three large trees and plant replacement trees at the back of the property. WRPC staff was currently working with the City of Ocala on these plans to adhere to the tree ordinance.

B. Health Insurance

Mr. Moehlman explained that the City of Ocala is dropping the WRPC from inclusion in their health insurance coverage and they are going to a self-insured system. As a result, the WRPC is looking at a much higher expense because there are only 10 employees and the age places a factor in some calculations. He reported that the WRPC currently spends about \$50,000 on life, health and dental coverage and that the health insurance is covered by the WRPC at 100% for the employees and 50% of family health. He would continue to keep the board informed as information is finalized.

C. FRCA Memorandum of Understanding

Mr. Moehlman pointed out the handout in front of the board members. He explained that many agencies, such as the Division of Emergency Management, suggested that the RPCs enter into this Memorandum of Understanding to enable an easier work relationship.

A motion was made by Mr. Kelly and seconded by Ms. Bell for the WRPC to enter into the FRCA Memorandum of Understanding. Motion carried unanimously.

MOTION TO ENTER FRCA MEMORANDUM OF UNDERSTANDING

D. DCA Contracts

Mr. Moehlman reported that the RPCs received an increase this year. The WRPC has annual contracts with the Department of Community Affairs to perform a number of tasks as required by State Statute. The two contracts, General Revenue and Title III – which covers Hazardous Materials and the LEPC – will cover the period of July 1, 2010 to June 30, 2011 and will amount to approximately \$240,910. That figure is broken out by \$200,000 in General Revenue and \$40,910 in Title III and reflects approximately \$25,000 more than last year.

A motion was made by Mr. Damato and seconded by Mr. Kelly to authorize approval for the Chair or Executive Director to execute the WRPC/DCA 2010/2011 contracts. Motion carried unanimously.

MOTION TO
AUTHORIZE CHAIR
OR EXECUTIVE
DIRECTOR TO
EXECUTE WRPC/DCA
2010/2011
CONTRACTS

E. Levy TD Contract

Mr. Moehlman reviewed that the WRPC has assisted Levy County in Transportation Disadvantaged Planning for several years. The annual contract for 2010/2011 is ready for approval. He went on to point out in their packet that the Levy County BOCC is the designated official planning agency for Levy County and they contract with the WRPC for assistance in carrying out planning responsibilities under the Transportation Disadvantaged Program. The contract amount is \$17,864 and will cover the period of July 1, 2010 to June 30, 2011.

A motion was made by Ms. Bell and seconded by Mr. Kelly to authorize approval for the Chair or the Executive Director to execute a contract and all necessary documents with Levy County and the State of Florida to provide Transportation Disadvantaged planning services as agreed upon. Motion carried unanimously.

MOTION TO
AUTHORIZE CHAIR
OR EXECUTIVE
DIRECTOR TO
EXECUTE LEVY TD
CONTRACT AND
DOCUMENTS

F. Water Supply Plan

Mr. Joe Quinn presented a brief overview of the SWFWMD Water Supply Plan. He explained that each water management district is required to do a regional water supply plan and that they have a 20 year planning horizon with a requirement to update the plan every 5 years. After the presentation much discussion ensued.

Mr. Landt arrived at 7:38 p.m.

AGENDA ITEM #8 - CITIZENS' INPUT

None.

AGENDA ITEM #9 - CHAIR'S REPORT

It was reported that a Budget Committee meeting is scheduled for June 17, 2010 at 6:00 p.m. Mr. Allen asked for volunteers to serve on the Budget Committee and also noted that Commissioner Fitos already has agreed to serve.

Budget Committee members now are:

Maureen McNiff - Citrus
Buddy Selph - Hernando
Pat O'Neal - Levy
Barbara Fitos - Marion
Ed Nowe - Sumter

The next meeting of the WRPC Board of Directors is scheduled for June 17, 2010 at 7:00 p.m. at the WRPC Office.

AGENDA ITEM #10 - DIRECTOR'S REPORT

Mr. Moehlman noted that the Final Legislative Report had been handed out. He stated that this report had been compiled by Mr. Ron Book, the FRCA Executive Director. It was noted that DCA had not been re-authorized this legislative session and that issue will continue to next year.

AGENDA ITEM #11 - OTHER BUSINESS

Mr. Landt apologized to the board for being late and explained that he had been in depositions all day. He then commented that a conflict had been mentioned previously regarding SWFWMD and SJRWMD with water use and supply. He noted that the City of Belleview had a permit in previously but were now being told they would have to cut back on their water use.

Ms. Fitos expressed her opinion that the WRPC should ask someone from SJRWMD to make a presentation to the board. Ms. Bell stated that she felt Suwannee River WMD should also be invited.

AGENDA ITEM #12 - ADJOURNMENT

The meeting was adjourned at 8:55 p.m. by the Chair, Mr. Ronald Allen.

Ronald B. Allen

WITHLACOOCHEE REGIONAL PLANNING COUNCIL

MEMORANDUM

To: Board Members
From: Michael R. Moehlman, Executive Director
Date: July 15, 2010 Board Meeting
Agenda Item: VII - A
Subject: WRPC 2010/2011 Budget

Introduction

Your Board packet includes information on the proposed 2010/2011 WRPC Budget. The WRPC budget cycle runs from October 1st through September 30th.

Background

The proposed 2010/2011 Budget calls for revenues and expenditures of \$1,089,771, a reduction of \$100,571, or 8.5%, over our current budget of \$1,190,339.

Your 2010-2011 budget packet includes:

- A copy of the proposed 2010/2011 WRPC Budget (Green Band);
- A copy of the current 2009/2010 WRPC Budget (Yellow Band);
- A comparison of WRPC budgets from 2008/2009 to 2010/2011;
- An explanation of each revenue and expenditure category for the proposed 2010/2011 WRPC Budget;
- A new WRPC Organizational Chart.

Recommended Action

Board approval of the proposed 2010/2011 WRPC Budget.

WITHLACOOCHEE REGIONAL PLANNING COUNCIL

MEMORANDUM

To: Board Members
From: Michael R. Moehlman, Executive Director
Date: July 15, 2010 Board Meeting
Agenda Item: VII - B
Subject: WRPC Health Plan & Compensation

Introduction

Your Board packet includes information on the proposed health plan for the WRPC staff.

Background

I have enclosed for your review information related to the proposed new health care plan which would begin October 1, 2010. I have also included information regarding changes to compensation for WRPC staff which is directly related to the health care proposal.

Recommended Action

Board approval to replace current Blue Cross health care plan with AvMed plan. Board approval on adjustments to staff compensation.

WITHLACOOCHEE REGIONAL PLANNING COUNCIL

MEMORANDUM

To: Board Members
From: Michael R. Moehlman, Executive Director
Date: July 15, 2010 Board Meeting
Agenda Item: VII – C
Subject: Tree Removal and Replacement Agreements

Introduction

The WRPC needs to remove and replace three trees surrounding the building

Background

This is a follow-up to my presentation at the May Board meeting. Staff solicited bids from a number of tree removal services. Three companies submitted bids for removing the trees and grinding the stumps. The bids were as follows:

AAA Tree Service - \$3,450
H & H Tree Service – \$3,500
Authority Tree Service - \$3,725

I recommend that we select AAA Tree Service for tree removal.

Staff also solicited bids to purchase and plant replacement trees, as required by the City of Ocala tree ordinance. Three companies submitted bids to supply this service. The proposals were as follows:

Ocala Landscape Management - \$5,217
Landscape Creations – \$4,026
Mims - \$6,415

The most complete proposal was submitted by Ocala Landscape and I recommend that we accept their proposal.

Recommended Action

Board approval for the Chair or the Executive Director to execute all agreements with AAA Tree Service and Ocala Landscape Management as described above..

WITHLACOOCHEE REGIONAL PLANNING COUNCIL

MEMORANDUM

To: Board Members
From: Michael R. Moehlman, Executive Director
Date: July 15, 2010 Board Meeting
Agenda Item: VII – D
Subject: DCA Contracts to update Hazards Analysis Data

Introduction

WRPC is in the process of negotiating with Levy County to determine if they want us to supply DCA (Department of Community Affairs) with their Hazards Analysis Data.

Background

This is an annual contract requiring that Hazards Analysis data be conducted for 50% of the Section 302 facilities in a county each year. WRPC provided this service for Levy County last year. The contract for Levy County will be about \$5,850. We have not reached final agreement with Levy County at this time, but when that occurs, we need to sign a contract with DCA. This contract amount represents no increase to Levy County over this year. The WRPC does not make money on this project. However, it is one of the many needed services provided to our member counties.

Recommended Action

Approval for Chair or the Executive Director to execute all Agreements related to the HA project described above.